



National Biodiesel Foundation

Meeting Agenda

Monday, June 25, 2018

Washington, DC

Room Tokyo

Marriott Washington at Metro Center

1:30 pm -3:00 pm

1. Welcome and Introductions Jeff Lynn

2. Foundation Operations Jeff Lynn
 - a. Discuss and approve January 2018 Meeting Minutes
 - b. Discuss January Action Items
 - c. Present and Approve of Financial Report Lindsay Fitzgerald/April Yaeger
 - d. Present and Approve 2019 Budget

3. Update on Current Activities Jeff Lynn
 - a. Beth Calabotta Grant Winner and Fundraising Tom Verry
 - b. New York City Biodiesel Tour, March 23, 2018 Cassidy Walter
 - c. IRFA Tour Update Jill Hamilton
 - d. GWRCCC Activities Update Don Scott
 - e. Sustainability Workshop (9/27/18) Update Lindsay Fitzgerald/Tom Verry
 - f. New Directors for 2019 Tom Verry/Steve Howell
 - g. 2018 Biodiesel Technician Training

4. New Business Tom Verry
 - a. High Blend Demonstration Project NYC (\$72,000) Jill Hamilton
 - b. June/Summer Newsletter Tom Verry
 - c. Redoing NBF Website in 2019
 - d. 2019 NYC Tour (March/April) – Who is target audience? (Congressional staffers and/or customers) Don Scott
 - e. Future Projects: Purdue (2018: NBF portion \$25,000- II Corn Grant would need to be written; total project \$200,000)
The Clean & Green Machine (2018: \$10,000; total project \$98,000)

5. Next Meeting – November 12, St. Louis, MO

6. Adjourn

January Action Items

1. Action: April will open and move money to a money market account with higher interest than the current checking account
2. Action: SESI will coordinate with Ferry Boat company and partners on a directors' tour of the Ferry Boat. If possible, directors would like to do it in the afternoon on June 27.
3. Action: Lindsay will ask Tyson Keever, SeQuential, if he would like to sit on our board.
4. Action: Matt to ask a potential donor at his March 2 meeting if they would be interested in donating to the grant fund.
5. Action: SESI to work with Tom on a press release, the application and website information for the Beth Calabotta Educational Grant.
6. Action: Susan to organize a meeting of the task force to set up the grant process.
7. Action: Susan will remove John Heisdorffer from the NBF website and contact information.